



**BYRON WOOD  
ACADEMY**

Astrea Academy Trust  
INSPIRING BEYOND MEASURE

Dear Parents/ Carers

I hope you and your family are well.

We are very pleased that your child will be joining the Reception class (F2) at Byron Wood in September 2020.

**Your child will be in Elm Class and his/her class teacher will be Mrs Jansen.**

### **Starting School in September**

We are aware that your child will be both excited and a little bit nervous about starting school, especially as he/she may not have been in nursery since March or may never have attended a nursery before. Therefore we have arranged a phased start to the academic year for the reception children in order to ease their transition to school.

Your child will start school on **Thursday 3<sup>rd</sup> September at 8:30am. For this week only, we would like you to collect your child at 11:30am.** You will take your child around the left hand side of the school building to the Reception playground where you will be met by the staff who will take your child into the classroom. You will also pick up your child from the same place. We are kindly asking parents not to come into the classroom as we are still doing everything we can to minimise the risk of Covid 19. We would also request that you respect the social distancing guidelines of a minimum of 1 metre. There will be a one way system around school so you should leave across the Year 1 playground. Staff will be on hand to guide you around the school. **Your child will be provided with a packed lunch to take home to eat. Please state whether you would like your child to have a tuna or cheese sandwich when you drop your child off at school on these two days.**

### **Week commencing 7<sup>th</sup> September**

**Please drop off your child at 8:30am and collect your child at 1:15pm.** Your child will stay at school for lunch this week and your child will be able to meet the children from the other reception class. Your child is entitled to a free school lunch or you may wish to provide a packed lunch for your child. We will ask you when you drop your child off at school which lunch you would like your child to have. There are 4 healthy and delicious choices.

Mrs Bee Wood | Principal  
Byron Wood Academy | Earldom Road, Sheffield S4 7EJ  
Tel 0114 272 3624 | Fax 0114 2494981 | Email [enquiries@byronwood.co.uk](mailto:enquiries@byronwood.co.uk)  
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### **Week commencing 14<sup>th</sup> September onwards**

From this date we would like all reception children to attend school full time.

**You will drop your child off at 8:30am and pick him/her up at 3:00pm from the Reception playground.**

**All school children are expected to be in school every day from the start of September 2020 following government legislation.**

Please rest assured that we are doing everything we can to keep your child safe and well at school and we have all been working hard to put in place a number of protective measures to help make the school as safe as it can be.

In preparing for opening to the full school in September we have been closely following Government guidance and we have put the following safety measures in place:

- Clear drop-off and pick-up arrangements that will help us follow social distancing rules and to remind parents that they will not be able to enter the school building; This will include staggered arrival and departure times for each bubble.
- Children will be in year group 'bubbles' which won't mix during the school day.
- Children will remain in their bubble at all times with the same staff members as far as is possible. Each bubble will have a separate outdoor area for playtimes
- These bubbles include the children they can play with during school hours and those that they will eat with at lunchtimes.
- We have a strict cleaning programme that follows the Government guidelines
- We will ensure that all adults and children follow strict personal hygiene with frequent hand washing, the supply of hand sanitizers and PPE (as appropriate) and follow the 'catch it, bin it, kill it' mantra.
- Children **will be required to wear school uniform from September but please wash your child's clothes frequently.** Children are still not permitted to wear jewellery. Following government guidance, we will be providing opportunities for children to be active outside so please ensure children have appropriate footwear as we will not be able to provide changing areas for children.

Mrs Bee Wood | Principal

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- If you need to speak to your child's teacher this can only be done by telephone. Please call the school office who notify the member of staff or will pass on your message. We will avoid unnecessary face to face contact with staff at the beginning or end of the school day.
- Please ensure that you are contactable at all times during the school day as, if your child becomes unwell during the school day you will be required to collect them from school immediately.
- If your child displays any symptoms of COVID-19 (new continuous cough, high temperature or loss of taste or smell) they must not be brought to school and should be tested immediately for COVID-19.

### Uniform

We want pupils to take pride in being part of our academy. Therefore, we promote the wearing of a school uniform for all age groups from Nursery to Year 6. The uniform requirements for the Reception class, which can be bought at most supermarkets, are:

- White polo shirt
- Blue V neck jumper or cardigan
- Grey trousers/ skirt/ pinafore/ shalwa kamzeez
  
- Grey tights
- Hijab in Grey/ White/ Blue (plain only)
- Black Shoes (no trainers)

**Tracksuit bottoms, jeans, high heels, backless sandals or platform soles are NOT allowed.**

**JEWELLERY AND EARRINGS ARE NOT RECCOMENDED FOR SAFETY REASONS**  
(Further information can be found on Page 15 of the Parent/ Carer Handbook).

**Polo shirts and sweatshirts, which have the school logo on, can be ordered directly from the school office.**

**Alternatively you can order from home online through:**

[www.myclothing.com](http://www.myclothing.com)

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There is a direct link to myclothing.com on the Parent Information-Uniform page on the Byron Wood Academy website.

**PLEASE MAKE SURE YOUR CHILD'S NAME IS WRITTEN ON THE LABEL OF ALL CLOTHES**

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### **Byron Wood Primary School YouTube Channel**

At Byron Wood Primary Academy Mrs. Jansen and many of the other Early Years staff can be seen reading stories and demonstrating little activities. Please share these with your child so they become familiar with what their new teachers look like.

There is also a video of the Reception setting in the EYFS folder on the school website. This folder has a lot of essential information including the Parent/Carer handbook which I have already given you.

If you have any questions about your child's transition into Reception, please don't hesitate to contact me.

Many thanks and we look forward to meeting you and your child very soon.

Take care and have a lovely summer.

Kind regards

Liz Jansen

Early Years Lead



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